



# **SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN**

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai-25)

Kaikkurichi, Pudukkottai, Tamil Nadu – 622 303, India

**ACADEMIC YEAR**  
**2018-2019**



## SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

**Kaikkurichi, Pudukkottai-622 303**

**ACADEMIC YEAR (2018-2019)/ EVEN SEMESTER**

### CIRCULAR FOR IQAC MEETING

Ref: SBECW/IQAC Meeting/2018-19/02

Date : 05.12.2018

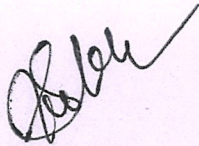
The Second meeting of IQAC for academic year 2018-2019 was held on 06.12.2018 at 10.30AM in the IQAC room. The meeting started with welcome address by IQAC chairperson/Principal, Dr.S.Thilagavathi. She introduced the IQAC coordinator & other Members and also they were reassigned during this meeting.

#### Members:

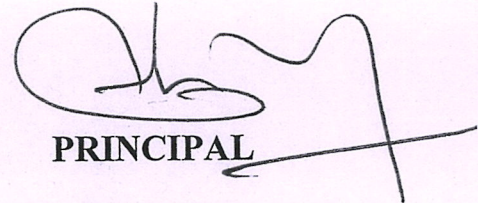
Sl. No	Name of IQAC Member	Designation	Role
1.	Dr. S. Thilagavathy, M. E., Ph. D.,	Principal	Chairperson
2.	Ms. P.Dennis Flora, M.E.,	AP/Civil	Faculty from all levels
3.	Ms. G. Sugapriya, M.E.,	AP/CSE	
4.	Mr. S. Udhayanan, M.E.,	AP/ECE	
5.	Mr. J. Sathyaraj, M.E.,	AP/EEE	
6.	Ms. R. Saratha, M. Sc., M. Phil.,	AP/Physics	
7.	Mr.A.Krishnamoorthy	Executive Trustee	Management Representative
8.	Ms. R. Manju, M.E.,	AP/Civil	Senior Administrative officers
9.	Mr. R. Vijay, M.E.,	AP/CSE	
10.	Ms. V. Kavitha, M.E.,	AP/ECE	
11.	Mrs.A.Primrose, M.E.,	AP/EEE	
12.	Ms.T.Annalakshmi, M. Sc., M. Phil.,	AP/Chemistry	

  
**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
PRINCIPAL  
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13.	Mr.E.Venugopal	IEEE Member	Nominee from Local Society
14.	Ms. S. P. A. Arunthathi	2013-17 Batch Civil	Alumni
15.	Ms. S. Aishwarya	2015-19 Batch CSE	Student
16.	Mr.S.Karthikeyan	MD, Flowget Solutions Pvt Ltd, Pondicherry	Employer
17.	Er.R.Elancheran	MD, MR Constructions & Promoters, Thanjavur.	Industry
18.	Mrs.S.Vasantha Priya	MD, InterLogicx Embedded Solutions, Pondicherry.	Industry
19.	Mr. K. Zafarullah	F/o Ms. Z. Shenaz Sherin 2015-19 Batch	Stakeholder
20.	Ms. P. Subha, M. E.,	AP/CSE	IQAC Coordinator



**IQAC Coordinator**

**PRINCIPAL**

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KAIKKURICHI - 622 303.  
PUDUKKOTTAI DISTRICT**



**Dr. S. THILAGAVATHI M.E., Ph.D.,  
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Kaikkurchi - 622 303, Pudukkottai Dt.**



# SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

Kaikkurichi, Pudukkottai-622 303

## IQAC MEETING MINUTES ON 06.12.2018

The Second meeting of IQAC was held on **06.12.2018** at **10.30AM** in the **IQAC room**. The following minutes were discussed in the meeting with members of IQAC.

### PROCEEDINGS:

- **Review of Previous Meeting Minutes:**

- Academic activities conducted in the previous semester were verified.
- Course file and log books were reviewed.
- The students admit count, scholarship and fee details for each department were verified by the committee members.
- Placement officer reported the placement activities and also reviewed the list of placed students to the committee members.

- **Teaching and learning process:**

- The committee advised the faculty members to provide more coaching for the slow learners and recommended to provide question bank, two mark questions with answer and previous year AU question paper to the students.
- An IQAC internal academic audit is scheduled to be conducted after the completion of internal assessment examination.
- The committee suggested the faculty members to conduct video lectures, NPTEL videos, quiz etc

- **University Results:**

- The previous semester results of Anna University and the steps taken to improve the current semester pass percentage were discussed.

- **Value Added Course:**

The below value added courses were conducted in the odd semester.

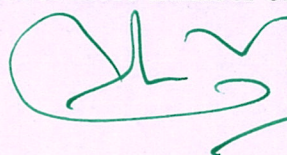
- Diversity In Python Programming conducted by Galwin Technology -89 CSE&IT Students.
- Earthquake Resistant Design of Foundation conducted by Golden Bell Constructions -41 CIVIL Students.
- Digital system Design with Xilinx Software conducted by Maria Academy -50 ECE Students.
- Basic Industrial Automation conducted by Stepup Controls - 36 EEE Students.
- Basics of Laptops/PC maintenance and app installation conducted by Maria Academy -I Year 53 Students.
- Planned to conduct value added course for all students in all departments.

  
Dr. **S.THILAGAVATHI M.E., Ph.D.,**  
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- **SEMINARS ORGANIZED FOR STUDENTS:**

The following seminars are organized during the academic year 2018-2019 ODD semester.

- Department of CSE conducted Research Methodology seminar '**Data Analytics in IOT : Recent Aspects**' on 04.03.2019 for 23 students.
  - Department of ECE conducted seminar '**Recent Trends in Digital Signal Processing and its Applications**' on 25.08.2018 for 51 students.
  - Department of ECE conducted seminar '**Finite Word Length Effects on Digital Filters**' on 15.09.2018 for 50 students.
  - Department of EEE conducted seminar '**Recent Trends of Power Electronics in Power System**' on 20.07.2018 for 31 students.
  - IPR Seminar '**Intellectual Property Mangement**' was conducted on 18.08.2018 for 209 students.
  - EDC Seminar '**Renewable Energy Entrepreneurship: Women Shaping a Greener Future**' was conducted on 9.08.2018 for 60 students.
  - Soft skills Training Program on "**Enhancing Decision Making Intelligence**" was conducted on 16.11.2018 for 56 students.
  - Life Skill Program on "**HIV AIDS**" was conducted on 18.07.2018 for 197 students.
  - Life Skill Program on "**Yoga in your daily life**" was conducted on 31.08.2018 for 198 students.
  - Language and Training Programme on "**Pronunciation Skill for Professional Career**" was conducted on 17.09.2018 for 58 students.
  - ICT Skill Development Programme on "**Fundamentals of Microsoft office**" was conducted on 16.11.2018 for 79 students.
  - Department of Civil conducted Research Methodology Workshop "**New Management Techniques – Edutainment method**" on 01.09.2018 for 39 students.
  - Department of CSE conducted Workshop "**Research Issues in Cloud Computing on AWS**" on 28.08.2018 for 82 students.
- **Internship & In-plant training**
    - Planned to conduct industrial visit to gain practical experiences.
    - Suggested to conduct internship or In-plant training for all students during vacation period.
  - **R&D Activities:**
    - Recommended to improve consultancy work for R&D development.
    - All faculty members were recommended to publish large number of papers in national/international journals.
    - Planned to sign incubation center in college for all departments.
  - **Placement Activities:**
    - The committee suggested to give more placement trainings and planned to conduct more number of on campus drives.



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- **Faculty Development and training program:**
  - All faculty members are recommended to compulsorily attend at least one program per year in FDP, seminar, workshop and conferences and also avail the financial assistance for such programs.
  - Recommended to organize more number of FDP, ADP & PDP.
  - Department of CSE was conducted One Day Administrative Development on “Resilience and Stress Tolerance” on 11.12.2018 for faculty members.
  - Department of CSE was conducted One Day Management Development Programme on “Institutional Best Practices” on 07.07.2018 for faculty members.
- **Committees and Club activities:**
  - Suggested to keep proper documents for all programmes.
  - NSS, YRC, RRC and WEC cells suggested to conduct more number of social awareness programmes in the upcoming semester.
- **Upcoming Events & Activities for this semester:**
  - Guest lecture, Research Methodology, IPR, EDC, Soft Skill, ICT, Life Skill and Communication programs are planned to conduct for students in all departments.
  - Encourage the students to participate in both co-curricular and extracurricular activities.
- **Others:**
  - Suggested to conduct mentor-mentoring program effectively to improve the student performance.

  
IQAC COORDINATOR

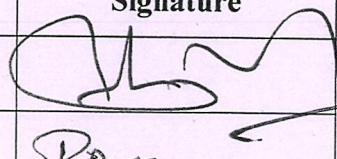
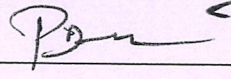
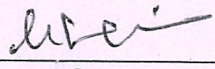

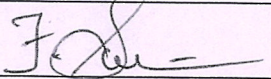
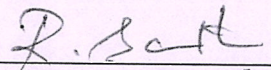
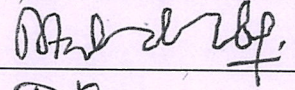
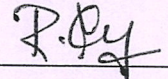
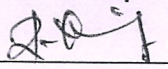

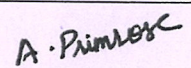
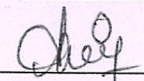
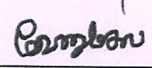
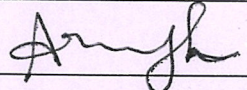
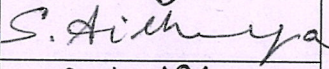
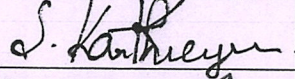
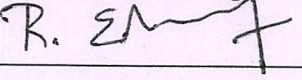
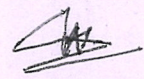
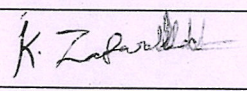
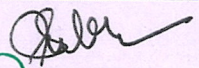


  
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**ATTENDANCE SHEET- 2018-2019(EVEN)**

Sl. No	Name of IQAC Member	Designation	Signature
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22.	Ms. P.Dennis Flora, M.E.,	AP/Civil	
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26.	Ms. R. Saratha, M. Sc., M. Phil.,	AP/Physics	
27.	Mr.A.Krishnamoorthy	Executive Trustee	
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33.	Mr.E.Venugopal	IEEE Member	
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ACADEMIC YEAR (2018-2019)/ ODD SEMESTER

### CIRCULAR FOR IQAC MEETING

Ref: SBECW/IQAC Meeting/2018-19/01

Date : 15.06.2018

#### Revised IQAC Meeting with effect from 18.6.2018:

The first meeting of IQAC for academic year 2018-2019 was held on 18.6.2018 at 10.30AM in the IQAC room. The meeting started with welcome address by IQAC chairperson/Principal, Dr.S.Thilagavathi. She introduced the new IQAC coordinator & other Members and also they were reassigned during this meeting.

#### Members:

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### **Functions of IQAC:**

- IQAC plays a vital role in ensuring and improving the quality of education, research and overall institutional processes.
- Fostering a culture of continuous improvement IQAC identifies areas requiring development and recommends appropriate measures.
- It oversees the implementation of the Quality Improvement Program (QIP) to ensure that planned improvements are implemented effectively.
- Responsible for collecting, analyzing and interpreting data, IQAC assesses various aspects of the institution, including student performance, faculty productivity, research output and utilization of resources.
- IQAC may organize programs, workshops and seminars to promote professional development of faculty and staff.
- Facilitating student feedback mechanisms, IQAC gathers input on the quality of teaching, infrastructure and overall educational experience.
- Engaging with stakeholders including industry representatives, alumni and the community, IQAC ensures that the institute meets their expectations and effectively serves their needs.

  
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- Promoting benchmarking against peer institutions and adopting best practices, IQAC aims to remain competitive and improve the quality of education and research.
- Conducting internal quality reviews and self-assessments, IQAC identifies strengths and weaknesses in the organization's programs and processes.
- Monitoring the progress of quality initiatives, the IQAC regularly reports to the organization's leadership and prepares and submits annual reports, including Annual Quality Assurance Reports (AQARs), for accreditation purposes.

**IQAC Coordinator**



**PRINCIPAL**

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### IQAC MEETING MINUTES ON 18.06.2018

The first meeting of IQAC was held on **18.6.2018** at **10.30AM** in the **IQAC room**. The following minutes were discussed in the meeting with members of IQAC.

#### PROCEEDINGS:

- **Review of Previous Meeting Minutes:**
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  - Academic activities conducted in the previous semester were verified.
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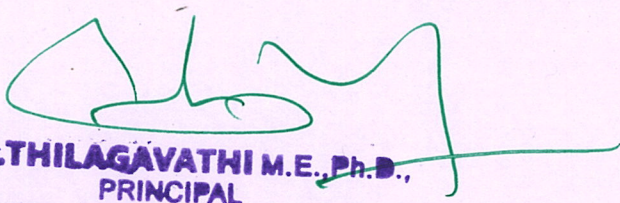
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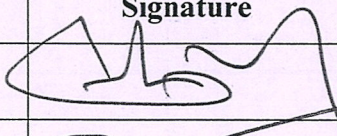
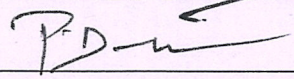
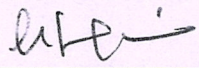

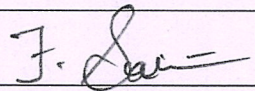
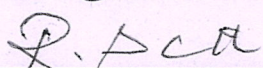
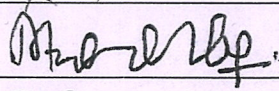
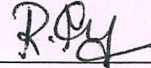
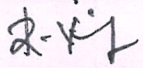

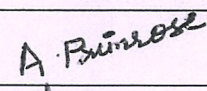
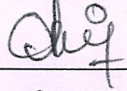
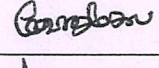
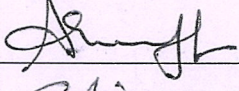
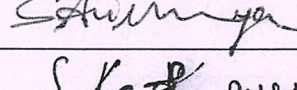
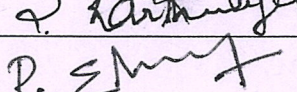
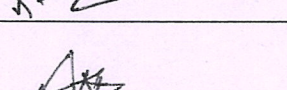
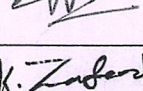
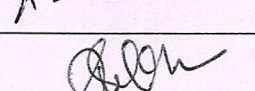
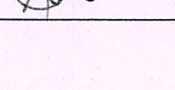


  
**PRINCIPAL**

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**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
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**SRI BHARATHI ENGINEERING**  
**COLLEGE FOR WOMEN**  
 Kaikkurichi - 622 303, Pudukkottai Dt.

### ATTENDANCE SHEET- 2018-2019(ODD)

Sl. No	Name of IQAC Member	Designation	Signature
1.	Dr. S. Thilagavathy, M. E., Ph. D.,	Principal	
2.	Ms. P.Dennis Flora, M.E.,	AP/Civil	
3.	Ms. G. Sugapriya, M.E.,	AP/CSE	
4.	Mr. S. Udhayanan, M.E.,	AP/ECE	
5.	Mr. J. Sathyaraj, M.E.,	AP/EEE	
6.	Ms. R. Saratha, M. Sc., M. Phil.,	AP/Physics	
7.	Mr.A.Krishnamoorthy	Executive Trustee	
8.	Ms. R. Manju, M.E.,	AP/Civil	
9.	Mr. R. Vijay, M.E.,	AP/CSE	
10.	Ms. V. Kavitha, M.E.,	AP/ECE	
11.	Mrs.A.Primrose, M.E.,	AP/EEE	
12.	Ms.T.Annalakshmi, M. Sc., M. Phil.,	AP/Chemistry	
13.	Mr.E.Venugopal	IEEE Member	
14.	Ms. S. P. A. Arunthathi	2013-17 Batch Civil	
15.	Ms. S. Aishwarya	2015-19 Batch CSE	
16.	Mr.S.Karthikeyan	MD, Flowget Solutions Pvt Ltd, Pondicherry	
17.	Er.R.Elancheran	MD, MR Constructions & Promoters, Thanjavur.	
18.	Mrs.S.Vasanth Priya	MD, InterLogicx Embedded Solutions, Pondicherry.	
19.	Mr. K. Zafarullah	F/o Ms. Z. Shenaz Sherin 2015-19 Batch CSE	
20.	Ms. P. Subha, M. E.,	AP/CSE	

**Dr. S. THILAGAVATHI M.E., Ph.D.**  
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