

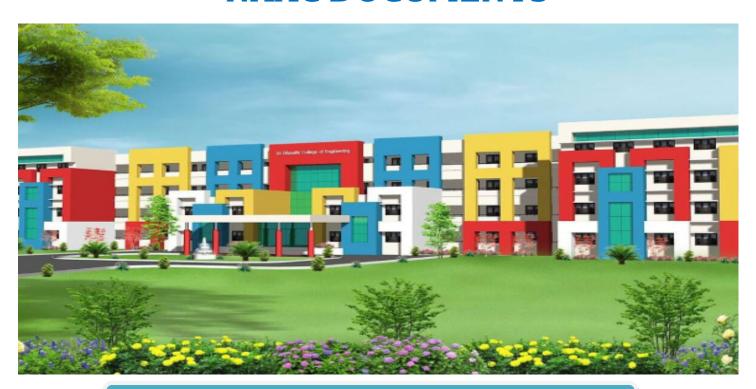
ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Kaikkurichi, Pudukkottai -622 303

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NAAC DOCUMENTS



Quality Indicator Frame Work

Criterion – 5

Student Support and Progression

Submitted by

IQAC
Internal Quality Assurance Cell

Sri Bharathi Engineering College for Women



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ACADEMIC YEAR (2018-2019) /ODD SEMESTER

5.1.2 ICT/COMPUTING SKILLS

S.NO	ТОРІС	CONTENT	PAGE NUMBER
		CIRCULAR	3-3
		INVITATION	4-5
1.	Fundamentals of	STUDENT PARTICIPATION LIST	6-8
	Microsoft office	ATTENDANCE REPORT	9-11
		REPORT OF THE PROGRAM	12-13
		CERTIFICATES	14-22



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ACADEMIC YEAR 2018-2019 (ODD SEMESTER)

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

CIRCULAR

Date: 12/11/2018

One day ICT, "Fundamentals of Microsoft Office" will be organized by Department of Computer Science and communication engineering on Thursday, 16th November 2018 for I & II-year students of all departments (CIVIL/CSE/EEE/ECE/IT). Interested candidates can register their names to the program coordinator on or before 14th November 2018 and attend the program without fail.

Program coordinator: Ms.Jayapradha.S, AP/CSE

PRINCIPAL

2018

SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN KAIKKURICHI - 622 303.

PUDUKKOTTAI DISTRICT

Cc:

- HoD-CSE/CIVIL/ECE/EEE/IT& Faculty members
- IQAC Coordinator
- I& II year students CSE/CIVIL/ECE/EEE/IT
- Notice board
- Office file

Dr. S.THILAGAVATHIM.E.,Ph.D.,

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SRI BHARATHI

ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE-New Delhi, Affiliated to Anna University-Chennai, India)

Kaikkurichi, Pudukkottai – 622 303

Website: www.sbec.edu.in

Email: sribharathienggcollege@gmail.com



DEPARTMENT OF COMPUTER SCIENCE AND

ENGINEERING

Cordially invite you for the ICT Skill development program

on

"FUNDAMENTALS OF MICROSOFT OFFICE"

By

Ms. SUGAPRIYA.G,,
Assistant Professor, CSE,
Sri Bharathi Engineering College,
Kaikuruchi, Pudukkottai.

on Thursday, 16th November 2018 at 10.00A.M.

Shri. G. Dhanasekaran

Chairman, Sri Bharathi Educational Institutions

Will Preside

Dr. S. THILAGAVATHIME, Ph.D., Dr. S . Thilagavathi, Principal, SBECW

HARATHI ENGINEERING

LLEGE FOR WOMEN

&

Kalgurchi-622303, Pudukkottai Shri. Er. N. Kanagarajan, Correspondent, SBECW

Will offer the felicitation

AGENDA

Date : 16.11.2018 - Thursday

Time : 10.00 am

Venue : Computer Lab 1

Welcome Address : Ms. GAYATHRI S,

First Year - CSE, SBECW.

Introduction of the

Resource Person : Ms. R.VIJAY, HoD/ CSE

Topics

Session 1 : Microsoft Word and PowerPoint Presentation.

(FN)

Session 2 : Data analysis and visualization using

(AN) Microsoft Excel.

Vote of Thanks : Ms.B.JAYA MANOHARI,

Second Year - Civil, SBECW.

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PRINCIPAL SERIE

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ACADEMIC YEAR 2018-2019 ODD SEMESTER

FUNDAMENTALS OF MICROSOFT OFFICE STUDENTS NAME LIST

SL.NO REG.NO		NAME	YEAR & BRANCH	
1.	912618103001	ABI P	I / CIVIL	
2.	912618103003	MAHESHWARI V	I/CIVIL	
3.	912618103006	NIVETHA C	I/CIVIL	
4.	912618103007	PRIYANGA R	I/CIVIL	
5.	912618103008	SATHYA M	I / CIVIL	
6.	912618103010	UMAMAHESWARI K	I / CIVIL	
7.	912618104003	BUVANESHWARI S	I/CSE	
8.	912618104004	EVANJELIN S	I/CSE	
9.	912618104006	GAYATHRI S	I/CSE	
10.	912618104007	GOWSALYA A	I/CSE	
11.	912618104009	ISWARYA C	I/CSE	
12.	912618104010	JANAKI V	I / CSE	
13.	912618104011	JAYANTHINI T	I / CSE	
14.	912618104013	KOWSALYA S	I / CSE	
15.	912618104014	LAKSHMI N	I/CSE	
16.	912618104016	LAVANYA S	I/CSE	
17.	912618104017	MALA S	I/CSE	
18.	912618104019	NIRANJANADEVI C	I/CSE	
19.	912618104021	NIVETHA G	I/CSE	
20.	912618104023	PRIYAVATHANI A	I/CSE	
21.	912618104024	PUVIYARASI S	I / CSE	

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ACADEMIC YEAR 2018-2019 ODD SEMESTER

FUNDAMENTALS OF MICROSOFT OFFICE STUDENTS NAME LIST

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22.	912618104025	RASMI J	I / CSE
23.	912618104027	SINDHU V	I / CSE
24.	912618104029	SURUTHIKA S	I / CSE
25.	912618104030	SURYA A	I/CSE
26.	912618105001	AARTHI G	I / EEE
27.	912618105002	AASHA R	I / EEE
28.	912618105003	AGARI S	I / EEE
29.	912618105005	NISHA K	I / EEE
30.	912618105007	SNEHA S	I / EEE
31.	912618106002	ARIVARASI A	I / ECE
32.	912618106003	ASMATH HAZEENA N	I / ECE
33.	912618106004	ATCHAYA R	I / ECE
34.	912618106005	JAYAPRIYA T	I / ECE
35.	912618106006	JAYASRI M	I / ECE
36.	912618106011	SUBATHARANI V	I / ECE
37.	912618106013	UMA BHARATHI M	I / ECE
38.	912617103003	KARTHIKA.K	II \ CIVIL
39.	912617103005	MONIKA.K	II \ CIVIL
40.	912617103008	PRIYADHARSHINI.S	II \ CIVIL
41.	912617103010	SIVAPRIYA.S	II \ CIVIL
42.	912617103701	LAKSHMI A	II \ CIVIL
43.	912617104002	AKILA.S	II \ CSE
44.	912617104004	DHANALAKSHMI.S	II \ CSE
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ACADEMIC YEAR 2018-2019 ODD SEMESTER

FUNDAMENTALS OF MICROSOFT OFFICE STUDENTS NAME LIST

45.	912617104006	KARTHIKA.S	II \ CSE
46.	912617104007	KAYATHRI.K	II \ CSE
47.	912617104009	NISHA DEVI.G	II \ CSE
48.	912617104010	PARAMESHWARI.S	II \ CSE
49.	912617104011	PERIYANAYAGI.M	II\CSE.
50.	912617104017	SEETHALAKSHMI.S	II \ CSE
51.	912617104019	VINOTHA.P	II \ CSE
52.	912617104301	JAYA PREETHA C	II \ CSE
53.	912617104701	NAVINA N	II \ CSE
54.	912617105003	PRIYA.T	II \ EEE
55.	912617105006	THENMOZHI.J	II \ EEE
56.	912617105301	PRASANNA P	II \ EEE
57.	912617105302	SIYAMALADEVI S	II \ EEE
58.	912617106001	ABIRAMI.S	II \ ECE
59.	912617106002	ABISHEKA.S	II \ ECE
60.	912617106003	ATSHAYA.R	II \ ECE
61.	912617106004	BAVADHARANI.A	II \ ECE
62.	912617106009	INDHUMATHI.S	II \ ECE
63.	912617106010	KANIMOZHI.D	II \ ECE
64.	912617106014	MANOHARI.M	II \ ECE
65.	912617106015	MARAGATHALAKSHMI.S	II \ ECE
66.	912617106020	VINTHIYA.R	II \ ECE
67.	912617205001	ANUSHIYA.T	II \ IT
68.	912617205002	GAYADHRI.S	II \ IT
69.	912617205003	KALAIVANI.K	II \ IT
70.	912617205007	SHANMATHI.S	II\IT
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ACADEMIC YEAR 2018-2019 ODD SEMESTER

FUNDAMENTALS OF MICROSOFT OFFICE

ATTENDANCE REPORT

DATE: 16,11,18

SL.NO	REG.NO	NAME	YEAR & BRANCH	SIGNATURE
1.	912618103001	ABI P	I / CIVIL	P. Als:
2.	912618103003	MAHESHWARI V	I / CIVIL	V. Mahmyri
3.	912618103006	NIVETHA C	I / CIVIL	C. Nivolle
4.	912618103007	PRIYANGA R	I / CIVIL	2. Delycinia
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20.	912618104023	PRIYAVATHANI A	I/CSE	A Dand men
21.	912618104024	PUVIYARASI S	I/CSE	S. Pour aresi-

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ACADEMIC YEAR 2018-2019 ODD SEMESTER

FUNDAMENTALS OF MICROSOFT OFFICE ATTENDANCE REPORT

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28.	912618105003	AGARI S	I / EEE	Agasi
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44.	912617104004	DHANALAKSHMI.S	II \ CSE	Dhanalakshm:
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ACADEMIC YEAR 2018-2019 ODD SEMESTER

FUNDAMENTALS OF MICROSOFT OFFICE ATTENDANCE REPORT

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55.	912617105006	THENMOZHI.J	II \ EEE	Thermozhi.
56.	912617105301	PRASANNA P	II \ EEE	P. Poroscere
57.	912617105302	SIYAMALADEVI S	II \ EEE	S. Layari.
58.	912617106001	ABIRAMI.S	II \ ECE	abirany
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61.	912617106004	BAVADHARANI.A	II \ ECE	1. Browne.
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63.	912617106010	KANIMOZHI.D	II \ ECE	DiKaninayli
64.	912617106014	MANOHARI.M	II \ ECE	D. Kaninodi
65.	912617106015	MARAGATHALAKSHMI.S	II \ ECE	M. Monchery.
66.	912617106020	VINTHIYA.R	II \ ECE	R. Vintay,
67.	912617205001	ANUSHIYA.T	II \ IT	T. Dayy,
68.	912617205002	GAYADHRI.S	II \ IT	gayathm: s
69.	912617205003	KALAIVANI.K	II \ IT	& Kalancin.
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71.	912617205008	VINODHINI.M	II \ IT	Vapoduir

Dr. S.THILAGAVATHI ME., Ph.D.,

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SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN Kalkburchi - 822 303, Pudukkottai Dt.



Kaikkurichi, Pudukkottai, Tamil Nadu – 622 303, India (Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

	REPORT OF	THE PR	ROGRA	IM		
Title	Fundamentals of Microsoft Office					
Resource Person	Ms.Sugapriya.G, Assistant Professor, Computer Science and Engineering, Sri Bharathi Engineering College, Kaikuruchi.					
Organized by	Department of Computer Science and Engineering					
Date of conduct	16.11.2018					U
Participant Year	I, II– CIVIL,CSE,EEE & ECE	Semester	ODD	No. of	Participants	71
Venue	Computer Lab 1	•				

OBJECTIVE OF PROGRAM

The program aims to equip participants with the necessary skills and knowledge to effectively use Microsoft Office applications, including Microsoft Word, Excel, PowerPoint, and Outlook.

OUTCOME OF THIS PROGRAM

At the end of this program, the student will

- Acquire skills in creating, formatting, and managing documents using Microsoft Word.
- Become proficient in creating, editing, formatting, and analyzing spreadsheets using Microsoft Excel.
- Gain the ability to perform calculations, apply formulas and functions, create charts, and organize data efficiently.
- Gain proficiency in data analysis and visualization using Microsoft Excel.
- Apply skills in designing slides, adding multimedia elements, applying animations and transitions, and delivering engaging presentations.
- Describe how to protect documents with passwords, apply permissions and access restrictions, and securely share documents with others.

Dr. S.THILAGAVATHEM.E., Ph.D.,

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PHOTOGRAPHS





HoD/CSE HOD / CSE

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Kaikkurchi - 622 303, Pudukköttai Dt.

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KAIKKURICHI - 622 303.
PUDUKKOTTAI DISTRICT



ENGINEERING COLLEGE FOR WOMEN

(APPROVED BY AICTE | AFFILIATED TO ANNA UNIVERSITY)
KAIKKURICHI, PUDUKKOTTAI – 622303

CERTIFICATE OF PARTICIPATION

This is to certify that **Ms.ABI P, I - CIVIL**, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "**FUNDAMENTALS OF MICROSOFT OFFICE**", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018–2019.

Dr. S.THILAGAVATHI M.E., Ph.D.

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KAIKKURICHI, PUDUKKOTTAI – 622303

CERTIFICATE OF PARTICIPATION

This is to certify that **Ms. AASHA R, I - EEE**, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "**FUNDAMENTALS OF MICROSOFT OFFICE**", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018–2019.

Dr. S.THILAGAVATHI M.E., Ph.D.,

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CERTIFICATE OF PARTICIPATION

This is to certify that Ms. EVANJELIN S, I - CSE, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "FUNDAMENTALS OF MICROSOFT OFFICE", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018-2019.

Dr. S.THILAGAVATHI M.E., Ph.D.,

622 303, Pudukkottai Dt.





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KAIKKURICHI, PUDUKKOTTAI – 622303

CERTIFICATE OF PARTICIPATION

This is to certify that **Ms. SUBATHARANI V, I - ECE**, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "**FUNDAMENTALS OF MICROSOFT OFFICE**", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018–2019.

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CERTIFICATE OF PARTICIPATION

This is to certify that **Ms. NISHA DEVI.G**, **II - CSE**, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "**FUNDAMENTALS OF MICROSOFT OFFICE**", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018–2019.

Dr. S.THILAGAVATHI M.E., Ph.D.,

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KAIKKURICHI, PUDUKKOTTAI – 622303

CERTIFICATE OF PARTICIPATION

This is to certify that **Ms.INDHUMATHI.S**, **II - ECE**, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "**FUNDAMENTALS OF MICROSOFT OFFICE**", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018–2019.

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CERTIFICATE OF PARTICIPATION

This is to certify that **Ms. SIVAPRIYA.S**, **II - CIVIL**, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "**FUNDAMENTALS OF MICROSOFT OFFICE**", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018–2019.

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HoD/CSE





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CERTIFICATE OF PARTICIPATION

This is to certify that Ms. THENMOZHI.J, II - EEE, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "FUNDAMENTALS OF MICROSOFT OFFICE", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018–2019.

Dr. S.THILAGAVATHI M.E., P.D.

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Kalkkurchi - 622 303, Pudukkottai Dt.

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ENGINEERING COLLEGE FOR WOMEN

(APPROVED BY AICTE | AFFILIATED TO ANNA UNIVERSITY)
KAIKKURICHI, PUDUKKOTTAI – 622303

CERTIFICATE OF PARTICIPATION

This is to certify that **Ms. KALAIVANI.K**, **II - IT**, Sri Bharathi Engineering College for Women, has participated in ICT skill development program on "**FUNDAMENTALS OF MICROSOFT OFFICE**", organized by department of Computer science and engineering on 16th November 2018, during the academic year 2018–2019.

Dr. S.THILAGAVATHI M.E., Rh.D.,

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2. Kuy

HoD/CSE

